

2022 Annual Report



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Strategic Plan
Projects
Activities

www.nanton.ca

MAYOR AND COUNCIL

Left to right: Councillor Roger Miller, Councillor John Dozeman, Councillor Dave Mitchell, **Mayor Jennifer Handley**, Councillor Kevin Todd, Councillor Ken Sorenson, Councillor Victor Czap



The passing of the late Councillor Terry Wickett resulted in a byelection in early 2022 which saw the return of Councillor John Dozeman.



Councillor Dozeman was also appointed Volunteer Fire Chief of the Nanton Fire Department in late 2022—a distinct and separate municipal role.

ROLES & RESPONSIBILITIES

Council is the governing body of the municipal corporation of the Town of Nanton. Nanton's Council consists of six Councillors and one Mayor, as elected. These positions are elected for a four-year term as set out in the Municipal Government Act.

The principal role of Council is to create policy for the governance of the town and its residents. The forum for local government policy making is the Regular Council Meeting. The Council relies on input from many sources, including the public, various community organizations, citizen's groups, advisory committees and staff. It is the Council's responsibility to consider the merits of each idea before proceeding with its decision. In doing so, Council members analyze community needs, program alternatives, and available resources.



MEETINGS

- 7 p.m.
- First and third Monday of each month (one per month in July and August)
- Committee of the Whole: fourth Monday of the month if required.

Council Chambers are located at the Tom Hornecker Recreation Centre, 2122 18 street, second floor (access by Southwest door up the stairs).

LOCAL GOVERNMENT IN ALBERTA

The term local government in Alberta refers to:

- Urban municipalities (Summer Villages, Villages, Towns, Cities)
- Rural municipalities (Municipal Districts and Counties)

Municipalities are general purpose local governments that provide a wide range of services and regulate a variety of activities. Intermunicipal collaboration frameworks, which range in scope, assist in the coordination of multiple or shared services that extend beyond corporate boundaries.

Under the constitution, local governments can only be established and grant powers by the provincial government. The Government of Alberta sets out the legal framework for municipalities through various provincial statutes, most notably the *Municipal Government Act (MGA)*.

GOVERNANCE

The Town operates on what is called the “one employee” system. The Chief Administrative Officer (CAO) is Council’s only employee and acts as the link between Council and all staff. The CAO position is responsible for the overall management of municipal finances and operations, ensuring that policies, programs and other directives of Council are implemented and compliant with legislation, advising Council on the operation and affairs of the Town. Town staff is responsible for ensuring day-to-day activities are carried out efficiently in order to provide the appropriate level of service to the taxpayer.

Message from the CAO

Thank you for taking the time to review the 2022 Annual Report for the Town of Nanton. 2022 was another busy and rewarding year with a number of capital and operational changes.

We welcomed a new Manager of Operations and the return of an in-house Community Peace Officer program. The Westview Area Structure Plan was approved and we saw the first new investments in extended water and sewer mains in many years.

I congratulate all Town departments for another year of great work.

Neil Smith, Chief Administrative Officer



Vision

"Nanton, a diverse, caring and enjoyable community that works together for a thriving future that is inspired by and honours its past."

Mission

"The Town of Nanton will be innovative and pro-active in providing effective, efficient and affordable services to residents; developing strong and beneficial partnerships through awareness and communications."

Guiding Principles

- Quality Services
- Engaged and Caring
- Fiscally Responsible
- Authentic Destination
- Healthy Lifestyle
- Variety in Housing
- Thriving Businesses

Good progress was made on the following strategic priorities and actions in 2022:

- Complete the Westview Area Structure Plan.
- Investigate options for increasing the inventory of [serviced commercial and industrial] land.
- Continue to invest in parks and trails.
- Update the Emergency Management Plan for specific situations and needs (e.g. Emergency Social Services, drought preparedness).
- Complete the work on the Visitor Information Centre site plan and execution with partners.
- Follow Capital Projects Plan to ensure balance of financial resources and scheduled projects to meet residential needs.



CAPITAL PLAN SUMMARY

Roadway Infrastructure BUDGET

Road rehab & repairs - various locations 75,000
Completed – not all funding utilized, can save for 2023

Sidewalk rehab & replacement - *various locations completed* 50,000

Water, Wastewater & Stormwater Infrastructure BUDGET

WTP - equipment updates 35,000
Leak detection equipment received & water supply meter ordered

WTP – internet fiber cable & fencing around backwash pond 35,000

WWTP - computer updates 45,000
 & Pumps
Pumps purchased and installed

Valve & hydrant replacement 50,000
Partially complete – more to be done

Hydrant & water main (17th Street) 50,000
Work scheduled for mid to late September

Water main extension to HWY533 & looping 192,050
Blackie Site Works started on 13th June and work is now complete including pavement patch

CAPITAL PLAN SUMMARY

Parks & Trails

BUDGET

Columbarium
On order for 2023 30,000

Buildings

BUDGET

VIC - Washrooms & underground infrastructure 80,000

Under way & mostly complete – concrete & electrical to do

THRC - South entrance updates 20,000
Mostly complete – some outstanding issues remain at VIC site.

Vehicles & Equipment

BUDGET

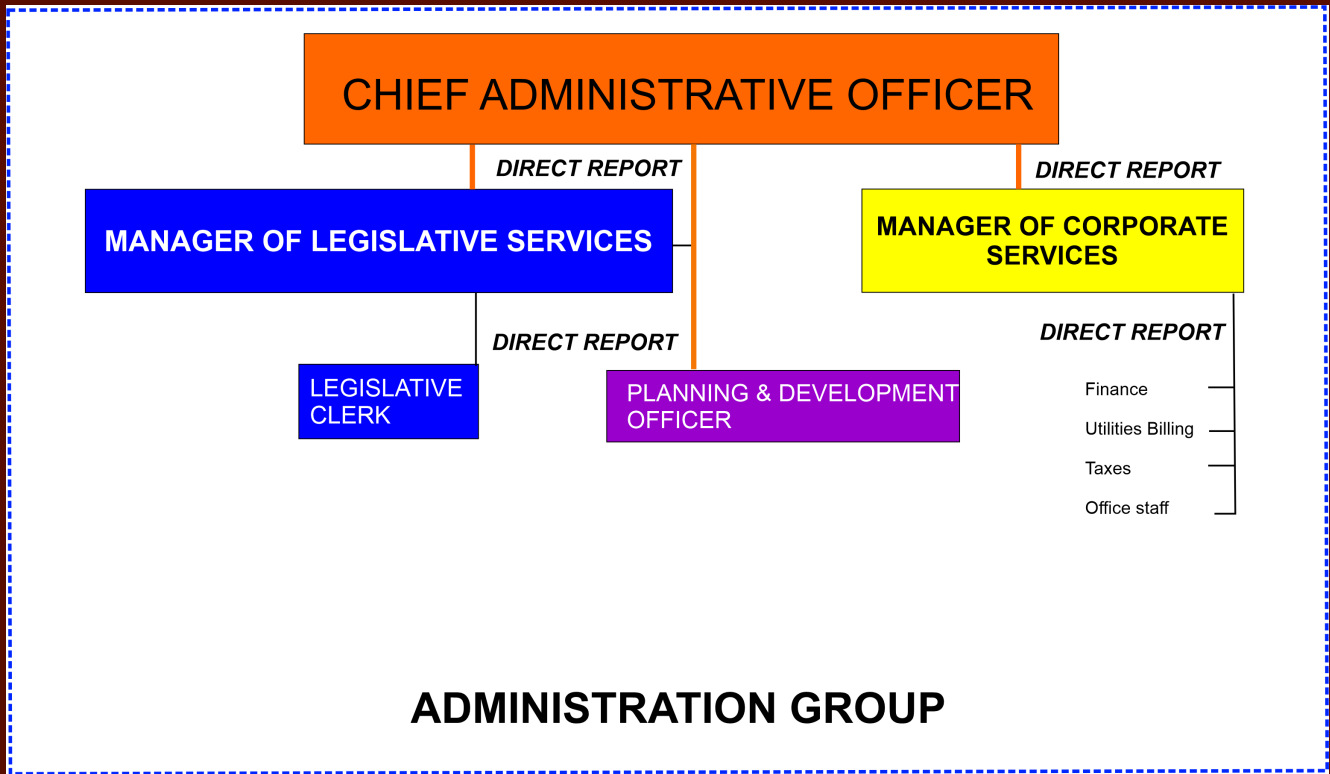
Public works Equipment 50,000
Truck purchased for \$59,500, offset by surplus equipment sales

Bylaw Enforcement vehicle 20,000
Purchased for \$15,000

Parks Equipment 25,000
New mower purchased for \$23,649

Fire equipment 11,000
Purchased Hydraulic Ram for \$10,291

ADMINISTRATION



MANAGER OF CORPORATE SERVICES: CLAYTON GILLESPIE

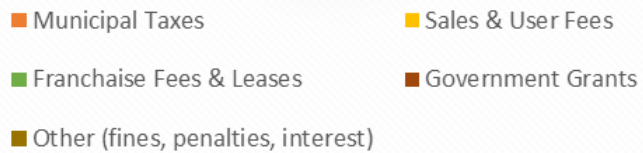
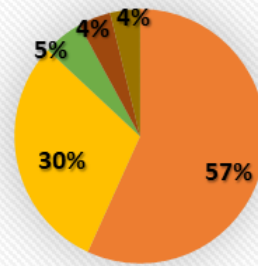
MANGER OF LEGISLATIVE SERVICES: LISA LOCKTON

PLANNING & DEVELOPMENT OFFICER: GEORGINA SHARPE

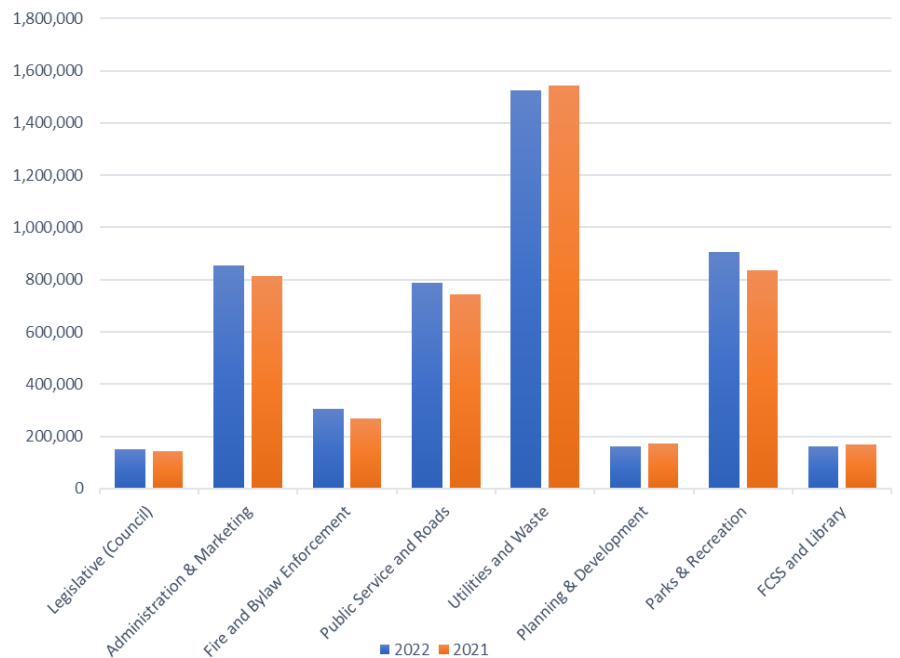


FINANCIAL HIGHLIGHTS

Where the money came from in 2022



Money use by operational functions in 2022



Municipal Taxes (57%) are the net municipal portion of all property taxes levied or collected.

Sales and User Fees (30%) are the funds raised for utilities and other services charged to the user.

Franchise Fees and Leases (5%) are funds raised through the lease or license of municipal property and the fees charged to Fortis and Atco for its electric and gas distribution system within the Town.

Other (4%) includes revenues which are not included in the above categories. This includes fines, interest, and some planning-related revenues.

Government Grants (4%) are funds provided by senior levels of government.

Spending levels remained very near 2021 levels with services being maintained and or improved.

FINANCIAL HIGHLIGHTS



2022 Collection of Taxes: Where do my Property Taxes go?

FCSS/ NANTON QUALITY OF LIFE = \$23,429	1%
THELMA FANNING LIBRARY = \$77,175	2%
ALBERTA POLICE CHARGES = \$90, 930	2%
MOSQUITO CREEK FOUNDATION = \$127,049	3%

Alberta Schools Foundation Fund:
\$840,605 **21%**

\$2,860, 232 **71%**

The Town of Nanton retains 71% of the total property taxes collected. The balance is distributed to the Province and other local service providers.

In comparison to 2021, the portion of taxes the Town retains went down by 1.2 percentage points while funding for requisitions and non-municipal charges went up 1.2 percentage points.

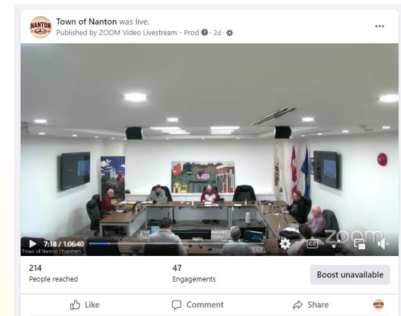
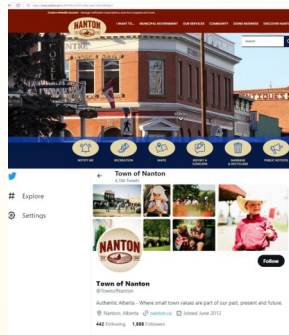
Assessment 2022

After a number of years of declines in assessment, the Town's total assessment increased in 2022 over 2021 by 3%. The split between residential and non-residential remains fairly constant with residential assessment accounting for about 80% of the total assessment. Forecasts for assessment are for continued increases in the years ahead.

LEGISLATIVE SERVICES

NOTABLE BYLAWS 2022

- Cemeteries Regulation
- Utilities Amendment
- Parks Bylaw
- Westview Area Structure Plan
- Land Use Bylaw Amendment



Information mediums and platforms continue to evolve.

POLICIES 2022

- Franchise Fees
- Reserves Amendment
- Paid On-Call Firefighters
- Lots Sales Amendment
- Local Improvement
- Communications Amendment

- Legislative Services supported the generation of four significant bylaws in 2022 and six key policy changes.
- Updating the website, newsletter and social media remained a significant activity.
- Running in the new Council Chambers in the THRC, completed in 2021.
- Submission and management of grant aid related to re-invigorating landscaping and other improvements at the VIC area in support to the CAO and Corporate Services.

CORPORATE SERVICES



Promotional grants awarded in

2022:

- \$500 - for the Nanton Mini-business directory.
- \$500 for the Nanton annual parade
- \$500 for the Nanton Children's Festival.
- \$500 for the Nanton Round up days rally.
- \$120 for the Snow Angel program.
- \$400 for the Nanton Lights the Way Christmas event.

Annual Support Grants funded in

2022:

- \$2,000 to the Nanton Grain Elevator Society.
- \$3,000 for the Nanton Handi-van Society.
- \$1,500 to the High River Health Foundation
- \$600 to Junior Achievement of Southern Alberta.
- \$250 to the Nanton Citizens on Patrol.
- \$350 to the Farm Safety Centre of Southern Alberta.
- \$12,000 for the Nanton Memorial Community Centre.

- **Bylaw No. 1366-22 (Fees and Rates) was renewed to ensure the continued long term sustainability of utilities along with fair & equitable user fees.**
- **A review of the Town's reserves (long-term investments) carried out and new investments made to help provide a reliable source of revenue for capital projects.**
- **Franchise fees reviewed resulting in an increase starting in 2023. The added revenue will create a new Community Sustainability Reserve.**
- **Continued IT investment and a switch of internet service providers completed in 2022.**
- **The non-residential sub-class bylaw made savings for small business in 2022 of \$11,000 possible.**
- **Asset management work continues to ensure to long term sustainability of the Town's infrastructure.**

PLANNING & DEVELOPMENT

Construction values are largely representative of increased new housing starts over the last couple of years. With that in mind, completion of the Westview Area Structure Plan for potential new developments in future has been a particular milestone.

2022 Permit Values

C1-C2 (Commercial)	\$50,000
IN (Industrial)	-
P (Public/ Institutional)	\$1,200
R1	\$2,426,100
R2	\$452,000
R5	\$33,000
TOTAL	\$2,962,300
HOUSING STARTS	7

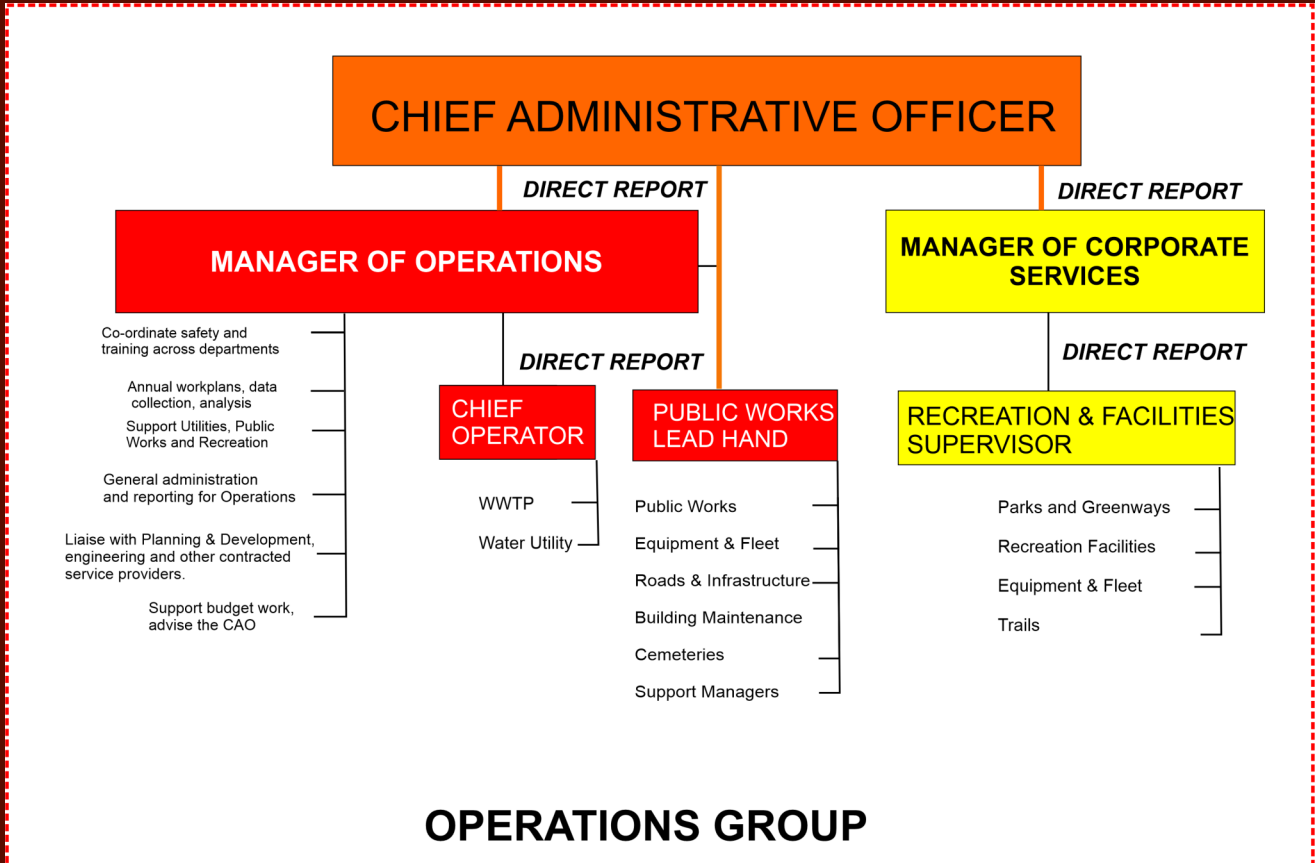
	2018	2019	2020	2021	2022	Average
Building Permits Issued	23	31	23	38	23	28
Total Permit Values	\$1.7 million	\$3.4 million	\$640,000	\$2.5 million	\$2.96 million	\$2.24 million

NEW BUSINESS LICENCES IN 2022

Name	Description
Beijing Restaurant (new ownership)	Chinese and Western Food
XL Electrical Contracting	Home Occupation (electrical)
Nanton Liquor Store (new owner)	Beer, wine and spirits
Dusty Roads Denim	Home Occupation (Denim and Vintage clothing)
Gigi's Footcare	Home Occupation (In-home footcare)
Polski's Drywall Inc.	Home Occupation (Drywall)
Century 21 Foothills Real Estate	Real Estate Services
Southern Cuts	Hair Dresser/ Barber Shop
Rural Roots Bliss + Gifts	Bath products and homemade home decor
RUIBIN'S COLLECTIONS	Antique and Village Collectables
Reclaiming the Throne Studio and Gallery	Art Gallery and Furniture Up Cycling
Pitch It	Home Occupation (Bin Rentals)
T & P Framers	Home Occupation (Framing contractor)

The list reflects NEW resident (in town) businesses that applied for and were approved for a business licence in 2022. It does not include NEW non-residential licences.

OPERATIONS



MANAGER OF OPERATIONS: BILL WOYTIUK

LEAD UTILITIES OPERATOR: CORDELL BRINSTON

RECREATION FACILITIES SUPERVISOR: JORDAN GLAS

PUBLIC WORKS LEAD HAND: SHELLAH PETERSEN



WATER & SEWER UTILITIES

Highlights in 2022 included:

- 19th street sewer line re-lining pilot study between 23rd and 24th street: *this was the first time that Nanton had looked at this lower cost alternative to main replacement in appropriate areas of town.*
- Water main isolation valve locating and exercising program:
- Leak detection program on Town potable water distribution system: *new acoustic equipment was required and step pressure testing provided interesting initial results.*
- New flow meter installed on 12" distribution line leaving water treatment plant (WTP), to match the updated flowmeter installed on 8" line leaving the WTP
- Located and decommissioned redundant water service lines for two separate properties on 20th street between Hwy 2 N and S
- Temporary wastewater sludge hauling approval with the City of Calgary



Increased valve, curb stop and hydrant renewal to combat waster loss.



New water and sewer main extensions.



Revisions water conservation regulations.

PUBLIC WORKS

Highlights in 2022 included:

- 215m² of road repairs (mainly for water repairs)
- 13 handicap corners (sidewalk)
- 81m² of sidewalk
- 21m of curb

New supplementary streetlighting was installed at the intersection of 20th Street and HWY 2 (North) as the Town's investments in the Visitor Information Centre area began to unfold. Line burial may be considered in the future for improved sightlines.

A moderate number of illegal dumping events at the Yard Waste area resulted in less flexibility with respect to the facility being open all hours and the installation of camera security.



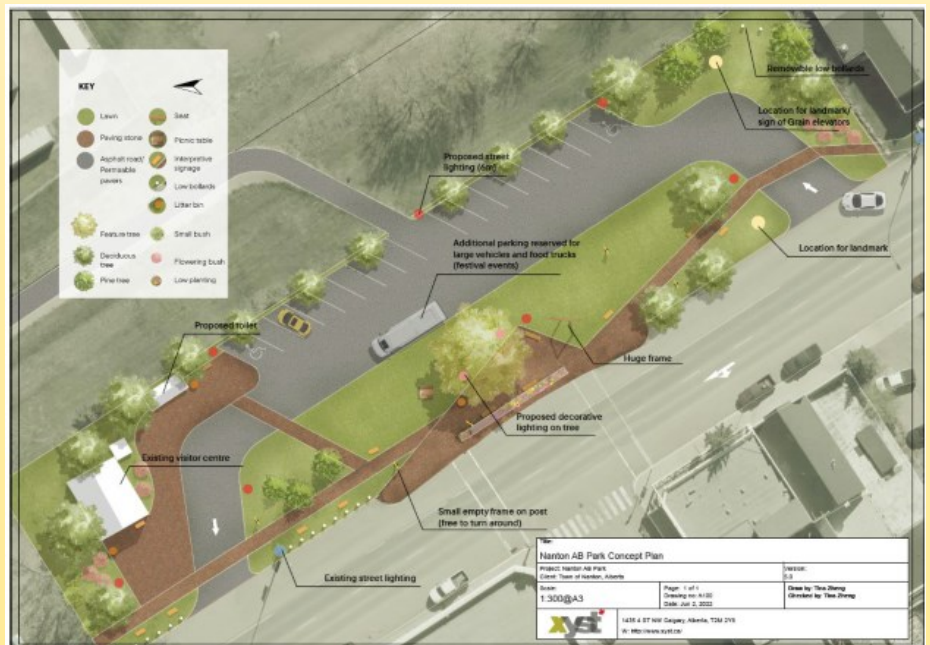
Illegal construction waste dumping in yard waste areas.



Improved HWY2N intersection lighting for pedestrians.

RECREATION

- With the help of federal grant aid, major improvements were made at the Visitor Information site. More work is planned in 2023 and more potential grant aid.
- Continued investments in the Tom Hornecker Recreation Centre to ensure its long term sustainability.
- A successful 2022 pool season—one of the busiest on record with 5,743 swimmers utilizing the pool facility.
- Continued preventative tree maintenance and new plantings to ensure the health and viability of the Town’s urban forest.



PROTECTIVE SERVICES

CHIEF ADMINISTRATIVE OFFICER



PEACE OFFICER

DIRECT REPORT



FIRE CHIEF

Deputy Fire Chief

Volunteers/ Paid On-Call

PROTECTIVE SERVICES GROUP

FIRE CHIEF: MIKE MATCHETT; JOHN DOZEMAN

PEACE OFFICER: ADAM REITER





New crest for CPO Services

MUNICIPAL ENFORCEMENT

Nanton Municipal Enforcement is authorized to deal with the following Provincial statutes:

Animal Protection Act
Dangerous Dog Act
Environmental Protection and Enhancement Act, Part 9, Division 2
Gaming, Liquor and Cannabis Act
Innkeepers Act
Petty Trespass Act
Provincial Offences and Procedures Act
Service Dogs Act
Tobacco, Smoking, and Vaping Reduction Act
Traffic Safety Act
Trespass to Premises Act

In 2022, Nanton Municipal Enforcement hosted or participated in the following events:

Senior's Fraud prevention and online security presentation

Bicycle rodeo for A.B. Daley Elementary school

RCMP Open House and RCMP Town Hall meeting

Nanton Car Show

Multiple Nanton Citizens on Patrol meetings

Nanton Round Up Days

A.B. Daley appreciation BBQ

Along with the Provincial statutes, Nanton Municipal Enforcement is also expected to deal with bylaw enforcement in the Town of Nanton. Bylaws typically enforced are:

Animal Control Bylaw
Smoking Reduction Bylaw
Traffic Bylaw
Community Bylaw
Fire Bylaw
Land Use Bylaw

Nanton received approval to employ Community Peace Officers May 3, 2022. Peace Officer Reiter received his appointment on May 26, 2022. Prior to that date, enforcement in house was done as a Bylaw Compliance Officer.



Nanton Municipal Enforcement with the local RCMP at the senior's fraud prevention



MUNICIPAL ENFORCEMENT

With the Town of Nanton being located directly on Highway 2 a high volume of traffic travels through the area each day. Traffic safety is a Council priority as the pedestrian traffic around the highway poses a higher risk. Following the Traffic Safety Plan and working in conjunction with the RCMP and other Law Enforcement partners a mixture of enforcement and education was used to promote traffic safety.

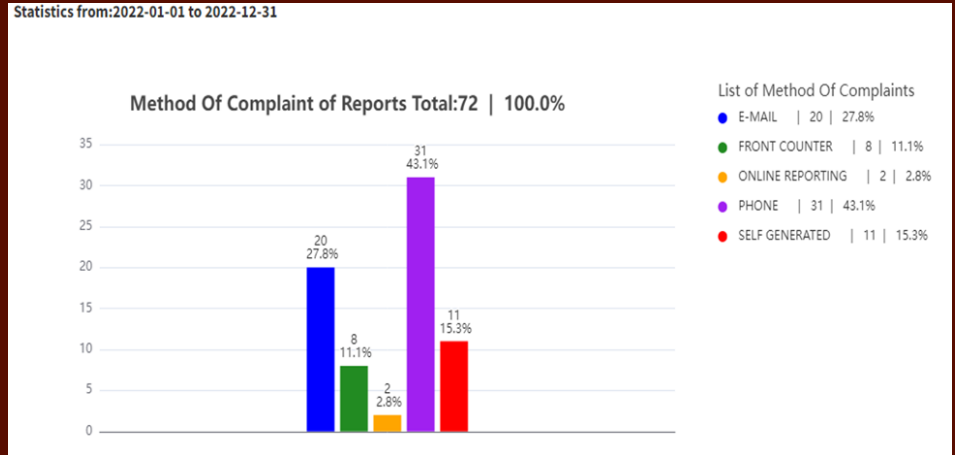
Most received bylaw complaints concern:

Animal Control Regulation (e.g. dog at large)

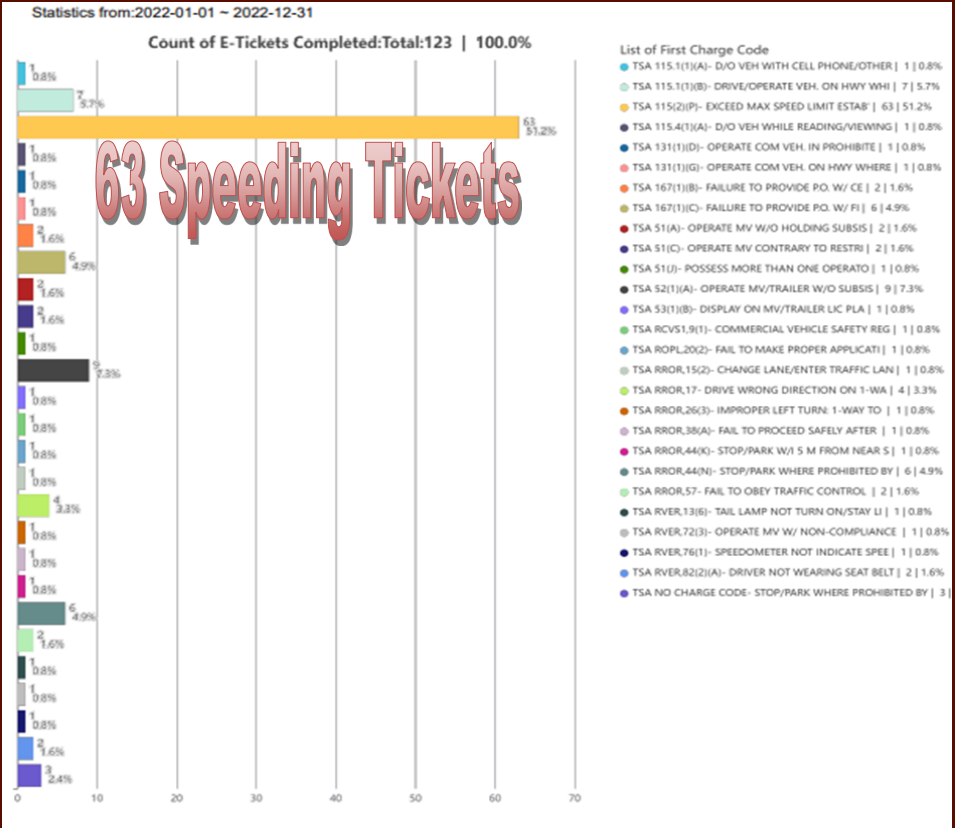
Community Regulation (e.g. unsightly property)

Traffic Regulation (e.g. snow removal/ speeding)

Statistics from:2022-01-01 to 2022-12-31



Statistics from:2022-01-01 ~ 2022-12-31





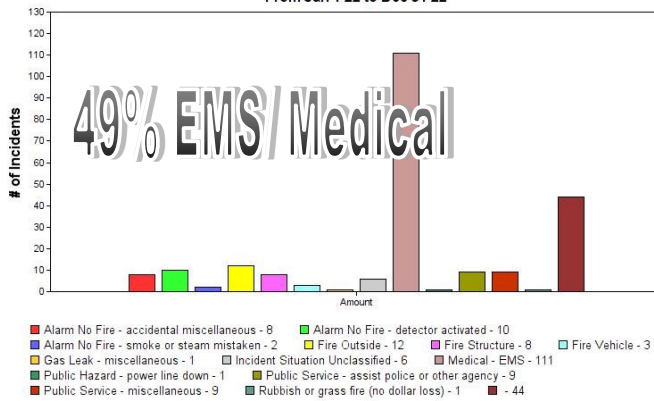
NANTON FIRE DEPARTMENT

2022



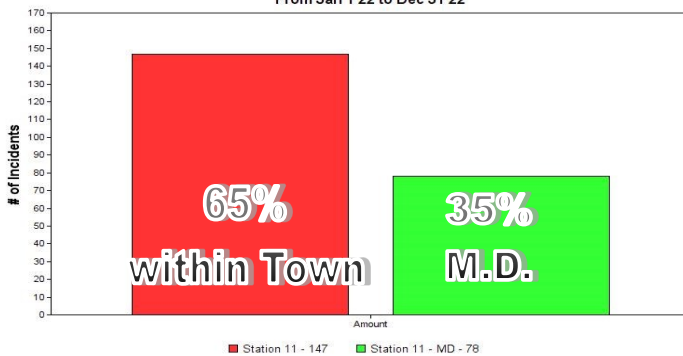
There were 184 calls in 2019. 225 calls in 2022 represents an arguable 22% increase calls to the Nanton Fire Department in four years.

Totals by Type
From Jan 1 22 to Dec 31 22



EMS/ Medical calls represented 55% of calls in 2019. At 49% in 2022, this dominant trend remains consistent over time.

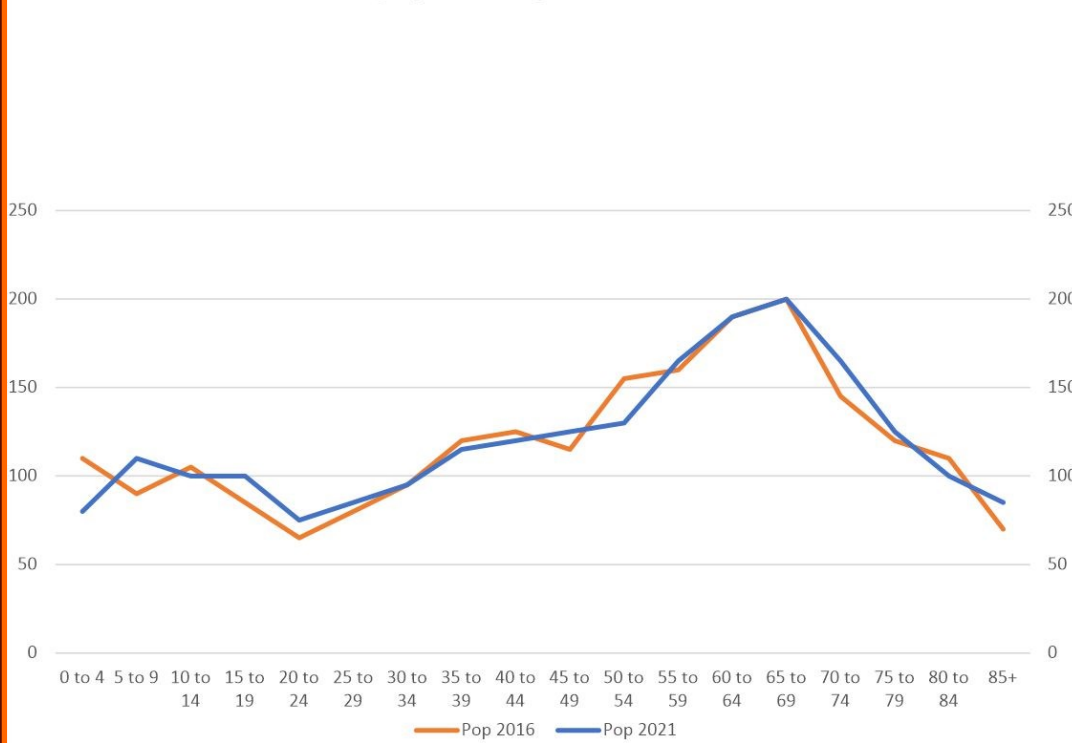
Totals by Station
From Jan 1 22 to Dec 31 22



Annually, M.D. of Willow Creek calls continue to range between 35-45% of overall figures.

CENSUS 2021

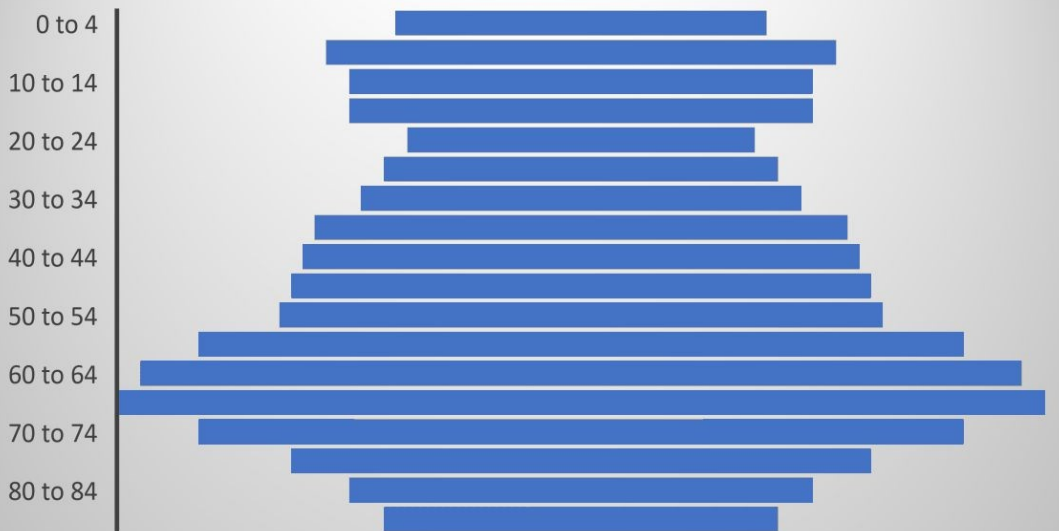
Nanton's Demographic Change 2016-21



While Nanton's population essentially was unchanged between the 2016 and 2021 Census periods, the 2021 profile also showed that the youth cohorts within the community certainly were not shrinking, but remarkably stable. This is good news for the school system's stability.

While many would like to see stronger demographic growth, comfort can be taken that Nanton is not in a marked 'decline' or aging cycle. This does have implications, potentially, for future housing needs and pressures and the youth programming question.

2021 Census: Nanton



Engage with the Town

Utility Bill Newsletter & Message from the Mayor

This is sent out with Water and Sewer bills bi-monthly and posted on the website. Call or e-mail the Town if you'd like the latest copy.

Council Meetings

The powers of Mayor and Council are exercised through the adoption of resolutions or the enactment of bylaws at regularly scheduled Council meetings. Council holds two regular meetings each month (one in July and August) on the first and third Mondays at 7:00pm. Meetings are open to the public and agendas are available at Town Hall and on the Town's website at <https://nanton.ca>.

Committees and Commissions

A variety of municipal topics and other functions are dealt with first by committees and sometimes separately by commissions such as the Municipal Planning Commission (MPC). Most meetings are public and there are sometimes opportunities for you, the public, to get involved.

Town Website

Your guide to Town services, Council Meetings, reports, mapping, special projects, events and more. Find it all at www.nanton.ca. Access agendas for upcoming meetings, review minutes from past meetings, view staff reports, research bylaws – every detail about past, present and future activities.

Social Media

Follow us on Facebook by clicking on the icons at www.nanton.ca.

Public Information Meetings/ Open Houses

Held on an "as-needed" basis, Public Information Meetings provide residents with key information about important topics such as the Town's current budget and major capital projects.

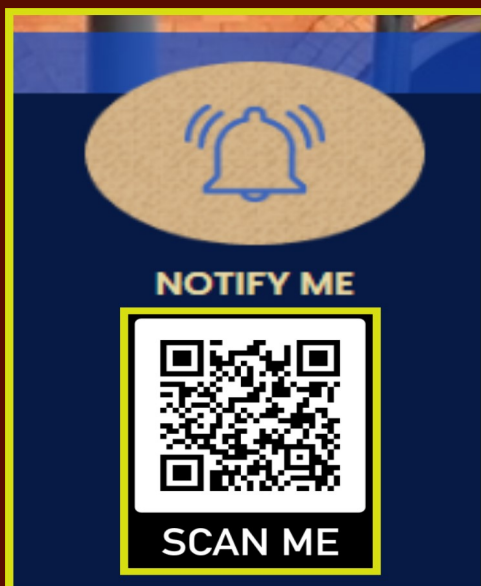
Annual Report

This new report is a means for the Town to report on basic financial and operational information, progress made on the previous year's objectives and to set out current and future strategic goals and objectives. A new report is produced and made available annually.

Annual Financial Statements

Usually available for the prior year each spring, the audited financial statements provide more granular data with respect to the Town's financial position and legislative compliance for a public sector body. Once approved, these are publicly available and placed on the Town website.

AUTHENTIC ALBERTA



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NANTON