



# MINUTES

Tuesday, May 18, 2021 at 9:30 a.m.  
Council Chambers at the  
Tom Hornecker Recreation Centre  
2122 – 18 Street  
*Zoom meeting available to participants*

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## ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE

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**MEMBERS:** Chairperson Jennifer Handley (Mayor), Members Victor Czop\* and Beryl West (Councillors), Members-at-Large Kristen Hall, Norman Greensides, Chamber of Commerce Voting Member Becky Scott\* and Bev Thornton\* (Alberta SouthWest – Non-voting)

**MEMBERS ABSENT:** Leo Weiser (Member-at-Large), Linda Ericsson (Regional Economic Development – Non-voting)

**OTHERS:** Neil Smith Chief Administrative Officer  
Georgina Sharpe Planning and Development Officer

\*present via electronic means

### 1. CALL TO ORDER & ADOPTION OF AGENDA:

1.1 The meeting was called to order by Chair Handley at 9:32 am.

#### 1.2 RESOLUTION #1 – 21/05/18 – 62 - HALL

IT WAS MOVED to accept the agenda for the March 16, 2021 Economic and Community Development Committee meeting with the following additions: Item 5.2.1 Letter from Subway regarding signage. CARRIED

### 2. DELEGATIONS BY APPOINTMENT:

2.1 None

### 3. MINUTES OF PREVIOUS MEETINGS & BUSINESS ARISING FROM THE MINUTES:

3.1 Minutes of the last meeting of the Economic and Community Development Committee of January 19, 2021 were accepted at the Regular Meeting of Council on February 1, 2021

### 4. NEW AND UNFINISHED BUSINESS:

4.1 Business Retention and Expansion Initiatives

4.1.1 Business Vitality Loan Fund – further discussion tabled for next meeting

4.1.2 Business License Bylaw DRAFT - discussion and review

#### RECOMMENDATION #1 – 21/05/18 – 62 - WEST

Recommend to present the DRAFT Business License Bylaw to Council. CARRIED



- 4.1.3 Historic Resources Management Discussion – discussion of how to manage the project. Formation of a work group recommended. Members to bring possible candidates to next meeting for consideration.
- 4.2 Strategic Plan Initiative
  - Scope of upgrades to the Visitor Information Services area on Hwy 2 N-bound in the 2022 Capital Budget Plan – graphic or plan of area to be brought back to next meeting.

Kristen Hall left the meeting at 10:41 a.m.

**5. CORRESPONDENCE:**

**5.1 FOR ACTION:** None

**5.2 FOR INFORMATION:**

- 5.2.1 Letter from Subway – concern regarding visibility of signs on southbound highway for northbound highway businesses.

**6. REPORTS / AGENDA BUILDING:**

6.1 Summary Report to Committee

6.2 Agenda Building

- 6.2.1 Committee Governance Responsibilities and Interests (BR&E)
- 6.2.2 New Business Investment and Attraction Initiatives (Committee Request)
- 6.2.3 Third Party Uses of Municipal Land and Improvements and Community Events Policy Review (Committee Request)

6.3 Next Meeting

- 6.3.1 June 29<sup>th</sup> 2021 @ 9:30 a.m. *Meetings may be in person or virtual depending on the AHS directives regarding COVID – 19.*

**7. ADJOURNMENT:**

**RESOLUTION # 2 - 21/05/18 – 62 – WEST**

Moved to adjourn the Economic and Community Development Committee meeting at 11:14 am.

**TOWN OF NANTON**

  
\_\_\_\_\_  
**CHIEF ELECTED OFFICIAL**

  
\_\_\_\_\_  
**CHAIRPERSON**

  
\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

NS:gs

These minutes accepted and signed this 7<sup>th</sup> day of June, 2021.

