



MINUTES

Wednesday, February 17, 2021 at 9:30 a.m.
Conference Room at the Town Office
1907– 21 Avenue

GOVERNANCE COMMITTEE

MEMBERS: Chairperson Beryl West and Members *Victor Czop, * Dave Mitchell and Mayor Jennifer Handley (ex-officio).

OTHERS: Neil Smith Chief Administrative Officer
Lisa Lockton Legislative Services
*Georgina Sharpe Planning & Development Officer

1. CALL TO ORDER & ADOPTION OF AGENDA:

Those present via electronic means are confirmed and indicated with an asterisk (*).

1.1 The meeting was called to order by Chair West at 9:30 p.m.

RESOLUTION # - 21/02/17 – 10 - Mitchell

IT WAS MOVED to accept the agenda for the February 17, 2021 Governance Committee meeting as distributed. CARRIED

2. DELEGATIONS BY APPOINTMENT: None scheduled.

3. MINUTES OF PREVIOUS MEETINGS & BUSINESS ARISING FROM THE MINUTES:

3.1 Minutes of the last meeting of the Governance Committee of September 16, 2020 were accepted at the Regular Meeting of Council on September 21, 2020.

4. NEW AND UNFINISHED BUSINESS:

- 4.1 Municipal Planning Commission Bylaw # 1210/09 – update concepts
 - o Members
 - consideration for Appointments - 3 Council Members & 2 Members at large
 - term of office – 2 years?
 - training opportunities for Members at large (Land Use Bylaw/FOIP/etc.)
 - flexibility of meeting dates and venues
 - o Special Meetings
 - consistent fee for meetings upon applicant request
 - costs for staff attendance
 - o Additional
 - Preparation of packages for Commission consideration – deadlines
 - Alignment with Council and Committee Member Procedural Bylaw
- 4.2 Council Remuneration Policy
 - Survey of similar sized communities

- Rewording for clarity that per diem does not apply for inaugural training
 - 1.4(c) combine with last paragraph of 2.1 and include Municipal Planning Commission as well as Council and Council Standing Committees
 - Inclusion of benefits – i.e. accident insurance
 - Consideration for adjustment to current mileage allowances (check for redundancy with Travel Reimbursement Policy)
 - Consider provision of per diems for external committees – virtual or in-person
- 4.3 Council Agenda Items – Reports
- Review of current format for Council Member reports
 - Benefit of written reports over verbal reports – accountability/ transparency/recorded
- 4.4 Online streaming – Post Covid
- Discussion of continuation of online streaming for Regular Council Meetings but not Committee meeting – financial and logistics
- 4.5 Schedule for CAO Review
- Repeat 2020 format of utilizing Survey Monkey for Council input and collation of results
 - Survey to be out to Council by end of May for June 30 deadline of final review

5. REPORTS / AGENDA BUILDING:

The next meeting will be scheduled for April 21, 2021 at 9:30 am.

6. ADJOURNMENT:

RESOLUTION # - 21/02/17 - 10 - Handley

Moved to adjourn the Governance Committee meeting at 11:55 a.m.

TOWN OF NANTON



 CHIEF ELECTED OFFICIAL



 CHAIRPERSON



 CHIEF ADMINISTRATIVE OFFICER

NS:ll

These minutes accepted and signed this 1st day of March, 2021.

